

**ADA Transition Plan**

Action Item	Regulation – ADA - AAB	Person Responsible	Cost Estimate	Expected Completion Date
<p>1. The goal is to repave where the current HP accessible parking space is located.</p>	<p>ADA 2.6 Maintenance of Accessible Features states "At all times accessibility features must be maintained and fully operational."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Materials \$2980.00 Labor 12 Hours <b>Total</b> \$4420.00</p>	<p>6/30/20</p>
<p>2. The goal is to stripe the current HP accessible parking space.</p>	<p>ADA 2.6 Maintenance of Accessible Features states "At all times accessibility features must be maintained and fully operational."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Paint \$290.00 Labor 2 Hours <b>Total</b> \$530.00</p>	<p>12/31/19</p>
<p>3. The goal is to add a "Van Accessible" space where the current HP accessible space is located.</p>	<p>ADA Section 4.6.4 "Space shall have an additional sign "Van Accessible" mounted below the symbol of accessibility."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Sign \$85.00 1 Hour Labor \$120.00 <b>Total</b> \$205.00</p>	<p>12/31/19</p>
<p>4. The goal is to remove the lip from the walkway to the accessible entrance.</p>	<p>MA AAB Section 22 Walkways states "Common surfaces shall have continuous common surface, not interrupted by steps or changes in level."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Materials \$590.00 Labor 3 Hours <b>Total</b> \$950.00</p>	<p>12/31/19</p>

<p>5. The goal is to repair the cracks on the walkway to the accessible entrance.</p>	<p>ADA 2.6 Maintenance of Accessible Features states "At all times accessibility features must be maintained and fully operational."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Materials \$710.00 Labor 2 Hours <b>Total</b> \$950.00</p>	<p>12/31/19</p>
<p>6. The goal is to post a directional sign for people with disabilities to the accessible entrance.</p>	<p>ADA 2010 Section 216.6 states that "Descriptions are required when not all public entrances are accessible."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Sign \$85.00 1 Hour Labor \$120.00 <b>Total</b> \$205.00</p>	<p>12/31/19</p>
<p>7. The goal is to relocate the items being stored in the hallway at the accessible entrance.</p>	<p>ADA Section 4.5.1 ground and floor surfaces shall be stable, firm, and slip resistant.</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Labor 1 hour <b>Total</b> \$120.00</p>	<p>12/31/19</p>
<p>8. The goal is to designate the Women's restroom as the accessible restroom.</p>	<p>MA AAB 31.6 states "An unobstructed wheelchair turning space complying with 521 CMR 6.3, Wheelchair Turning Space shall be provided."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Sign \$85.00 Labor ½ hour <b>Total</b> \$145.00</p>	<p>12/31/19</p>

<p>9. The goal is to insulate the sinks in both restrooms.</p>	<p>ADA Section 4.19.4 "Exposed pipe shall be insulated."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>\$140.00 Each Labor 2 Hour <b>Total</b> \$520.00</p>	<p>12/31/19</p>
<p>10. The goal is to lower the mirrors in both restrooms.</p>	<p>MA AAB 30.11 stated "The top of any shelf and or bottom of any mirror that is provided above a sink shall be set with the bottom edge of the reflecting surface no higher than 40 inches (40" = 1016mm) above the finish floor."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Labor 2 Hours <b>Total</b> \$240.00</p>	<p>12/31/19</p>
<p>11. The goal is to lower the coat hooks in both restrooms.</p>	<p>MA AAB states "Coat hooks shall be 54 inches high."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>2 Coat hooks \$10.00 Labor \$120.00 <b>Total</b> \$130.00</p>	<p>12/31/19</p>
<p>12. The goal is to install accessible door hardware for the door entering the meeting room.</p>	<p>ADAAG Section 4.27.4 states "Operating mechanisms shall be operable with one hand and not require tight grasping."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Door hardware \$95.00 Labor 1 hour <b>Total</b> \$215.00</p>	<p>12/31/19</p>

**Site – Legion Hall**

**Address – 75 Hollis Street Groton, MA**

**January 3, 2019**

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